



# AL-AMEEN SCIENTIFIC, RESEARCH AND EDUCATIONAL TRUST

THIS DEED OF TRUST is declared and founded in Karunagappally on the Seventh Day of July 2001 (Two thousand and One): By

1. M. Mytheenkunju, aged 69 (Sixty nine) years, IPS (Retired), Son of Mohammed kunju Mather residing at Palm Dale Pada-North, Karunagappally, chairman of the about 18st.

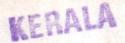
officer, Son of Aboobaker kunju, residing at Valiya Veettil, Pada-North, Karunagappally, Vice chairman of the above Trust.

- 3. M. Mohammed kunju, aged 65 (Sixty five) years Retired Taluk Panchayat Officer, Son of Mytheen kunju, Parampil House, Pada-North, Karunagappally, Secretary of the above Trust.
- 4. A. Mohammed Kunju, aged 64 (Sixty four) years Retired U.P. School Headmaster, Son of Abdul Rahuman kunju, residing at Karukayil house, Puli-South, Thodiyoor, Joint Secretary of the above Trust.
  - 1. M. Mytheen Kunju
- A. Mytheen Kunju
- 3. M. Mohammed Kunju
- A. Mohammed Kunju M.L
- 5. M. Hameed Kunju Land 6.
- M. Suber Kutty

7. Abdul Rahuman Kunju

1

00 0 (3.40) Koloo M. Mytheen Kringer, Chairman A L. Ameen Scientifie Research And Educational Trust. Konnegapely D. N. Wood of an land with [V 51/2001 Presented in the office of the Sub Registrar Icamunaga Pand paid a fee of Rs 143... at loid on her Ill day of July 2001 .... by M. Myllien Kunfi & Residing al palm Dale 11 1th cley 06 July 2001 K. Vijanalakshmi Amma M. Mylheen Kunfin personally 10 nouts 4 me Le seching al Dalos Dule 5000 of Mohammad lengu 148 thes Ketired IPS paela North A. Mytheenkryn //or Contract of the second resecting of Valya veettil Son of Abubacker Kenyin Rehied Ednew and offices Padanaguelenlingus a North. Document Number ... (Bshapis





- 5. M. Hameed kunju aged 41 (forty one) years, chairman, Karunagappally Panchayat Standing Committee, son of Mohammed kunju residing at Mukkada Vadakkathil house, Pada- North, Karunagappally, Treasurer of the above Trust.
- 6. M. Suber kutty, aged 52 (Fifty two), years Government servant, son of Muhammed kunju, residing at Subi Manzil, Pada-North, Karunagappally, Trustee of the above Trust.
- 7. A. Abdul Rahumankunju, aged 48 (Forty Eight) years, Advocate, Son of Aboobaker kunju, Mudiyil House Punnakkulam, Adinadu Village, Trustee of the above Trust.

WHEREAS the executants hereto are the founder trustees and these founder trustees and those to be nominated in future will form the Board of Trustees. From among the executants, Sri.M.Mytheen Kunju, Sri. A. Mytheen Kunju, Sri. M. Mohammed Kunju, Sri. A. Muhammed Kunju and Sri. M. Hameed Kunju are elected as the chairman, the Vice Chairman, The Secretary, The Joint Secretary and the Treasurer respectively of the Board of Trustees.

THE SIGNATORIES of this deed have founded "AL-AMEEN SCIENTIFIC, RESEARCH AND EDUCATIONAL TRUST", Karunagappally hereinafter referred to as the Trust, with each of the Trustees contributing Rs.1000/- (Rupees one thousand) by way of subscription and thus the Trust fund totalling Rs. 7000/- (Rupees Seven Thousand) The Trustees Shall

Vo 3408 Ks too M. Mythoen Krugin Chain Al-Ameer Scientific Research And Educational Trust Kormagand കരുനാഗപ്പുള്ളി വെണ്ടർ D. N. modadanaglaniand Sur 3. M. Mohammed Kunga. 1. Residue al paramont house Son ob 144 theen known of talnte punchayal-behied talnte punchayal-0661 cel kcarnag appally A. Bo Rammed Kunju. Sincling at Kernleayil house Son of Abdul Rahman kunting relied up school head on aster pully wor you the south M. Hamed Knyt Lamb Kenichngal- Mukkada Vadakka/huk persnelly house: 30n of Mohamondd kunty Chairman of purchayal standing Com Hel Jem & shy M. Subairduly del Kerchig al 5 bor Magne grown swal parla pronts Document liumber Contains .... 5. sheets



be liable to pay to the Trust such other additional Subscription or donation as may be decided by the Board of Trustees from time to time. The Trustees shall have no personal rights or any perpetual succession against the subscription contributed by them to the Trust.

The Trust shall function at the premises of the Al-Ameen Central School, Karunagappally or at any other place as may be decided by the Board of Trustees till a permanent office owned by the Trust is set up.

## NOW IT IS HEREBY DECLARED AS FOLLOWS:-

- 1) AIMS AND OBJECTS:-
- i. To establish Educational Institution of all kinds and educate people irrespective of caste, creed, race, religion, and nationality.
- ii. To distribute scholarships and establish book-banks and provide such other amenities to poor deserving students.
- iii. To establish Social service Institutions such as Orphanages, Hospitals, Destitute homes etc., to ameliorate the condition of the needy sections of the community.
- iv. To establish, organise or start literary, scientific and other humanitarian projects for the well being and elevate the cultural, social and economic standards of the deserving sections of the community.



Chairman Al-Ameen Scientific Research Aw Educational Trust, Kommagapally D. N. സുകുമാരപ്പണിക്കർ ക്ക്കു Sending al Muchil house Sm of Abu backer known Acho ale puomakulasos) Idealified by He bledhil, Pada -plosth, Businessman. Sonidharan. 2 8 la parame Residençat Thonda Chara Padeettathill Agriculture Pædanger kelegra sællt. 11 th day of July 2001 K. Vijayalakshmi Amma, Sub Registrat. promise the se Keylstered as 051 good in Busies! 11) to 120 From Mym of & both Im 56 wal solut analakshmi Amma) I Allow 100 Peges my



- v. To provide assistance to the socially and educationally backward Communities to ameliorate their condition in the field of education and other matters.
- II To achieve the above aims and objects the Trust shall operate all or any of the following functions:-
- i. Open, establish, conduct, maintain, manage, equip, closedown and dispose of institutions under the Trust in order to promote the objects of the Trust.
- ii. Engage and remove professors, lecturers, advisors, clerical, supervisory and other staff.
- iii. Provide research, survey and ancillary facilities in the field of education.
- iv. Acquire by purchase, lease mortgage, loan, gift grant, legacy, bequest exchange, right, privilege or otherwise from any person, company, society, government, institution, organisation or anybody, whatsoever, movable or immovable properties of all descriptions deemed necessary or useful for any purpose of the Trust.
- v. Erect buildings, quarters for staff members or any other type of buildings or structures whatsoever, to further any purpose or purposes of the Trust and to maintain, develop, improve, alter, repair, demolish or reconstruct the same or any portion thereof.

M. Mytheen Kunju

Sons

Chairman, Al-Ameen Scientific Research and Educational Trust Rarring gody കരുനാഗപ്പള്ളി വെണ്ടർ D. N. maaganaganland Xw samp Anny in Book \_\_\_\_\_\_ Contains no to empt and followings 2 & 1 .....(3. sheets L. ... sheet



Take or receive any gifts whether money or property, movable or immovable donations, in the form of Debentures, stocks, shares or securities in any company or society whether incorporated or not, or whether by gifts by a person living or by legacy, Bequest, will or foundation and whether subject to any special Trust or not, for any one or more of the Trust or for works connected therewith and to take steps for securing of such contributions from time to time, as may be deemed expedient.

Alienate by way of sale, mortgage, lease, release, loan charge, hypothicate, pledge, exchange, hiring out, receiving the proceeds, gift or otherwise with or without security to properties or funds of the Trust or any portion or portions thereof including the making or giving subscription, contributions, assistance, pecuniary or otherwise, to contribute to other institutions, bodies or persons, as from time\_to time seem necessary or expedient.

viii. Invest, lay aside, deposit in banks or otherwise deal with money or funds of the Trust, not immediately required for the objects of the Trust and to subscribe for purchase, acquire, hold, sell, enforce and negotiate in every way, Debentures, stocks, shares and securities of every description in the money market in confirmity with the provisions contained in section 20 of the Indian Trust Act -1882.

Borrow or raise funds with or without security in any manner the Trust may think fit from time to time and repay the same.

- x. Negotiate with and enter into agreement with any Government Authority, whether central, state, corporation, Board, University or other public or private Bodies, as may seem condusive for the promotion or accomplishment of the objects of the Trust or any of them and to apply for obtain, collect, receive or recover from any such Government Authority or Body, such grants, allowances, rights, concessions and privileges as may seem to comply with and utilise the same.
- xi. Use all income from the schools and colleges and other allied institutions and from property movable or immovable, whenever derived to achieve the aims and objects of the Trust.
- xii. In general, do or cause to be done all such Acts or things as shall be conducive for the welfare of the beneficiaries of the Trust, provided such things or Acts be not contrary to nor inconsistent with the spirit and principles of law under which the Trust has been established.

#### **BOARD OF TRUSTEES**

- There shall be seven founder Trustees. These trustees along with the Trustees who may be nominated as per provisions of the Trust Deed shall form the Board of Trustees. The board of trustees shall be the ultimate authority in all matters pertaining to the affairs of the Trust.
- 2. They shall elect from among themselves, a chairman, a vice chairman, a secretary, a joint secretary and a Trearuser, as office bearers for a term of three years, who shall be responsible for:-
- i. the management of the day-today affairs of the Trust in accordance with the provisions of the Trust Deed,
- ii. the execution of the decisions of the Board of Trustees,.
- iii. the operation of the funds of the Trust as provided in the Trust deed or as decided by the Board of Trustees and
- iv. the proper maintenance of the accounts relating to the receipts and expenditure of the Trust.
- 3. The term of the Trustees, Board of Trustees and office bearers shall be three years from the date of assumption of charge. The out going office bearers will continue in office till the new office bearers assume charge. The election of office bearers shall be held before the date of expiry of the term of office of the office bearers. A Returning Officer from among the Board of Trustees shall be appointed sufficiently in advance of the date of election. In case of contest election shall be

Document Number .. 51 --- Contains --- 13 sheets : 6 ..... sheet GEAL UF A conducted under secret ballot system.

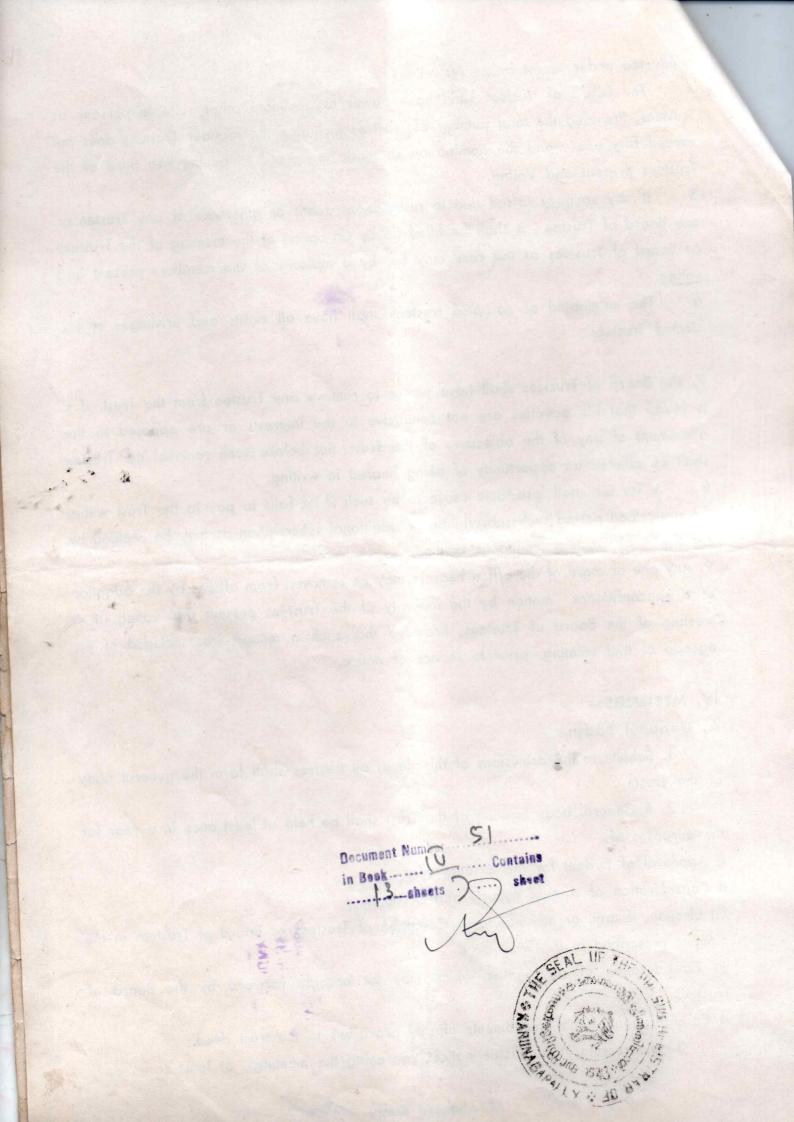
- 4. The Board of trustees shall have power to nominate other suitable persons as Trustees, Provided the total number of Trustees including the founder Trustees does not exceed fifty one, and the nomination so made is agreed to by the two third of the Trustees present and Voting.
- 5. If any vacancy arised due to resignation, death or otherwise of any Trustee or any Board of Trustee, it shall be filled up by Co-option at the meeting of the Trustees or Board of Trustees as the case may be, by a majority of the members present and voting.
- 6. The nominated or co-opted trustees shall have all rights and privileges of the elected Trustees.
- 7. The Board of Trustees shall have power to remove any Trustee from the Trust, if it is found that his activities are not conducive to the interests or are opposed to the attainment of any of the objectives of the Trust. But before such removal the Trustee shall be offered an opportunity of being heared in writing.
- 8. A Turstee shall ipso-facto cease to be such if he fails to pay to the Trust within the prescribed period such subscription or additional subscription as may be decided by the Board of Trustees from time to time.
- 9. Any one or more of the office bearers may be removed from office by the adoption of a nonconfidence motion by the majority of the Trustees present and voting, in a meeting of the Board of Trustees, Provided that such a motion was included in the agenda of that meeting, prior to service of notice.

#### IV. MEETINGS:-

and dight .

### A. General Body:-

- 1. Subject to the provisions of this deed, all trustees shall form the general body of the Trust.
- 2. A General body meeting of the Trust shall be held at least once in a year for the purposes of,
- i) Approval of budget for the ensuing year.
- ii Consideration of Annual reports and accounts.
- iii) Election, if any, or nomination or Co-option of Trustees or Board of Trustees in the manner prescribed in the Trust deed.
- iv) Consideration of any matter which may be brought forward by the Board of Trustees.
- v) Consideration of the amendments of any provisions in the trust deed.
  - 3. The secretary shall issue notices convening the meetings, at least seven days



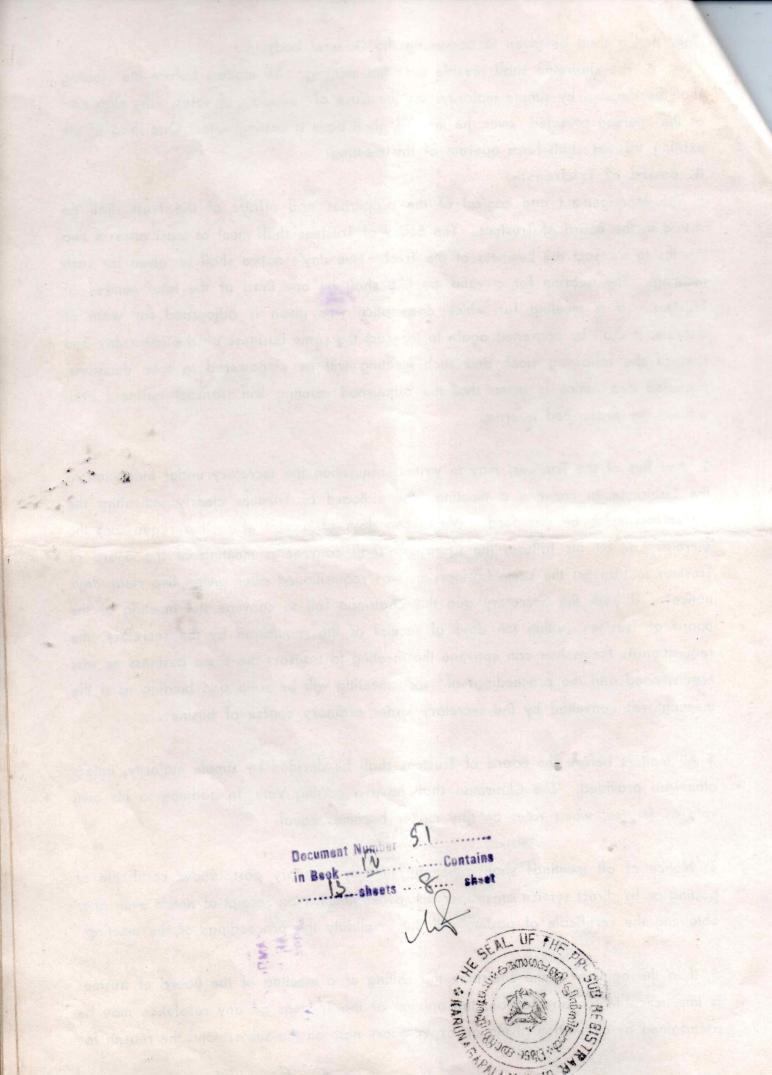
clear notice shall be given to convening the General body.

4. The chairman shall preside over the meeting. All matters before the meeting shall be decided by simple majority. In the Case of equality of votes, the chariman or the person presided over the meeting shall have a casting vote. One third of the existing trustees shall form quorum of the meeting.

#### B. Board of Trustees:-

- 1. The Management and control of the properties and affairs of the Trust shall be vested in the Board of Trustees. The Board of Trustees shall meet at least once in two months to transact the business of the Trust. Five day's notice shall be given for such meeting. The quorum for a valid meeting shall be one third of the total number of Trustees. If a meeting for which due notice was given is adjourned for want of quorum, it shall be convened again to transact the same business on the same day and time of the following week and such meeting will be empowered to take decisions, provided due notice is given that the adjourned meeting will transact business even without the prescribed quorum.
- 2. Any five of the Trustees, may in writing requisition the secretary under intimation to the Chairman to convene a meeting of the Board of Trustees clearly indicating the subject matter to be discussed. Within five days of receipt of such a requisition, the secretary or on his failure, the Chairman shall convene a meeting of the Board of Trustees to transact the same business as was requisitioned after giving five clear days notice. If both the Secretary and the Chairman fail to convene the meeting of the Board of Trustees, within ten days of receipt of the requisition by the secretary, the requisitionists themselves can convene the meeting to transact the same business as was requisitioned and the proceedings of such meeting will be valid and binding as if the meeting was convened by the secretary under ordinary course of business.
- 3 All matters before the Board of Trustees shall be decided by simple majority, unless otherwise provided. The Chairman shall have a casting Vote, in addition to his own vote as Trustee, when votes on any matter becomes equal.
- 4. Notice of all meetings shall either be sent by ordinary post, under certificate of posting or by direct service on proper acknowledgment. Non receipt of notice even after obtaining the certificate of posting will not invalidate the proceedings of the meeting.
- 5. If in the opinion of the chairman the calling of a meeting of the Board of trustees is impracticable for any reason, the opinion of the Trustees on any resolution may be ascertained by circulation giving an explanatiory note on the subject and the reason for

will vibral



the circulation of the resolution. The Chairman shall thereupon take a decision on the matter in confirmity with the opinion of the majority.

### V. POWERS OF THE BOARD OF TRUSTEES:-

To perform and exercise the following Acts, deeds and powers:-

- i) Demand all moneys payable and receivable by the Trust and give effectual receipts and discharge for the same by themselves, jointly or through their accredited agents.
- ii) Conduct or defend or compromise legal actions, appoint legal advisors for the conduct of legal proceedings and to perform all such acts incidental there to by themselves or through their accredited agents or by one or more Trustees authorised by the Board.
- iii) Execute all documents relating to the immovable properties or to any loan secured or obtained by the Trust either by themselves or by one or more Trustees authorised by the Board.
- iv) Maintain and upkeep the equipments of the institution.
- v) Select, appoint, transfer. terminate professors, experts and necessary staff and fix their emoluments and conditions of service in the best interests of the Trusts.
- vi) For the better and more efficient management of the institutions under the Trust, the Trust may appoint committees as and when necessary and frame rules of practice or issue guidelines to them for their proper functioning.
- vii) Form an academic council consisting of not more than twenty five members from among the benefactors of the Trust and persons of high academic qualifications and renown to advise the Trust in matters relating to the better working of the Educational Institutions under the Trust. The office bearers of the Trust shall also be the ex-officio office bearers of the Academic Council. Rules of practice shall be framed by the board of Trustees, if found necessary or expedient.
- viii) The Trustees shall act jointly and should any difference of opinion arise at any time amongst them in relation to the doing or forbearing to do anything or otherwise, the decision of the majority shall prevail and shall be binding and shall effectively be carried out.
- ix) The Board of Trustees may delegate all or any of their powers to any one or more of the trustees for such time and purpose as it deems fit.
- VI) THE MANAGEMENT AND CONTROL of the properties and affairs of the Trust shall be vested in the Board of Trustees. The Board of Trustees may by themselves or through an Agent or Agents, employed by them, manage and deal with the Trust's properties in such manner as may be most beneficial and in the best interest of the

11 11 the Vision Sort

### VII) FUNCTIONS:-

## a) THE CHAIR MAN :-

He shall preside at all the meetings of the board. In his absence the Vice Chairman shall preside and in the absence of both of them, the Trustees present shall elect any one from among the Trustees present in the meeting as chairmen to preside over the meeting. The Chairman shall guide and direct the general administration of the Trust and shall exercise all the powers and functions reserved for him by these presents and be shall also in any emergency be competent to take any decisions and execute them and shall report such actions taken by him on any such decisions to the Board of Trustees at its next meeting for approval and records.

# b) THE VICE - CHAIRMAN:-

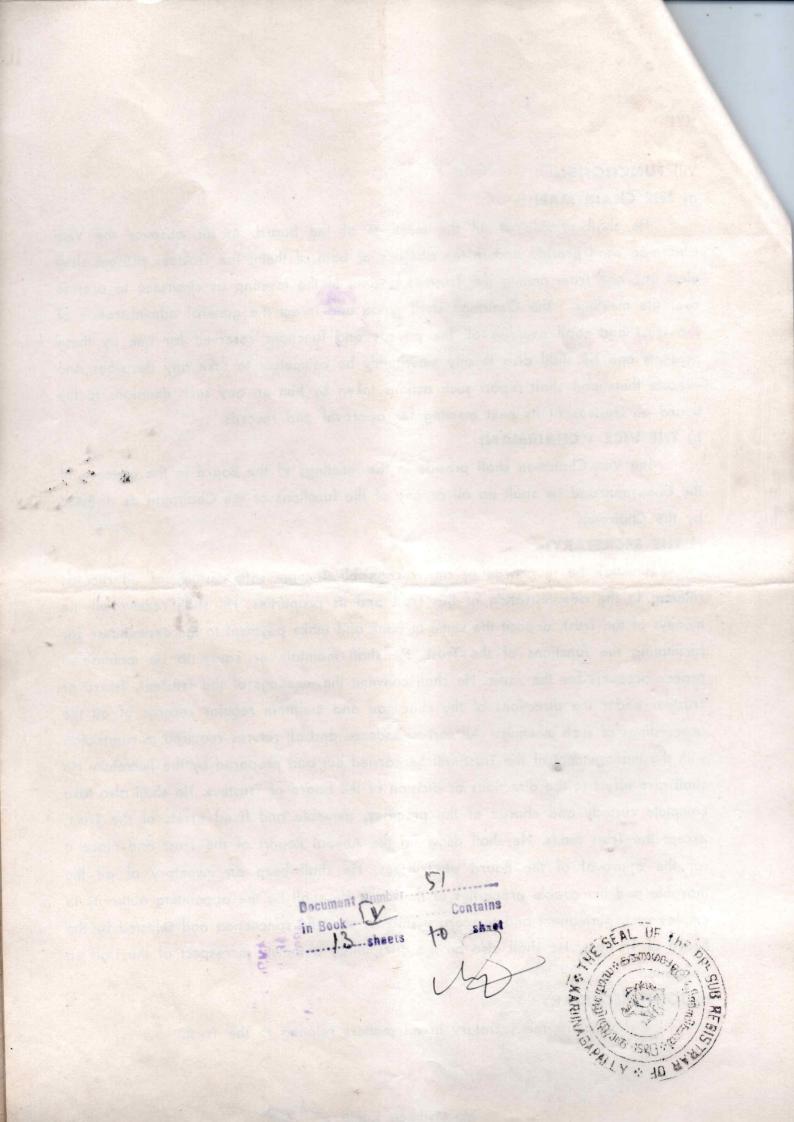
The Vice-Chairman shall preside in the meetings of the Board in the absence of the Chairman and he shall do all or any of the functions of the Chairman as directed by the Chairman.

## c) THE SECRETARY:-

He shall be in charge of and responsible for the safe custody of all records relating to the administration of the Trust and its properties. He shall receive all the moneys of the Trust, deposit the same in Bank and make payment to the expenditure for facilitating the functions of the Trust. He shall maintain or cause to be maintained proper accounts for the same. He shall convene the meetings of the Trustees, Board of Trustees under the directions of the chairman and maintain regular records of all the proceedings of such meetings All correspondence and all returns required in connection with the management of the Trust will be carried out and prepared by the Secretary He shall give effect to the directions or dicision of the board of Trustees. He shall also take complete custody and charge of the premises, movable and fixed assets of the Trust, except the Trust funds. He shall draw up the Annual Report of the Trust and place it for the approval of the Board of Trustees. He shall keep an inventory of all the movable and immovable properties of the Trust. He shall be the appointing authority to employ such permanent and temporary staff as shall be sanctioned and selected by the Board of Trustees. He shall also be the disciplinary authority in respect of the staff so appointed.

# d) JOINT-SECRETARY:-

He shall assist the secretary in all matters relating to the Trust.



### e) TREASURER:-

He shall present monthly statement of receipt and expenditure along with other financial statements before the board of Trustees. He shall prepare the annual budget and balance sheet for the approval of the Board of Trustees in consultation with the Chairman and Secretary.

### viii) BANK ACCOUNT:-

The Trust shall open Joint Account in the name of Chairman, Secretary and Treasurer with any nationalized, scheduled or Co-operative Bank, and arrange for the deposit of moneys beloging and due to the Trust. All the cheques or other documents for withdrawals of moneys from the Bank Account shall be signed by the Chairman joinly with either the secretary or the treasurer of the Trust.

- The Board of Trustees shall have power to amend, alter, rescind or interpret any of the provisions of the Trust Deed in a manner not inconsistent with any of the aims or objects of the Trust.
- The Board of Trustees may from time to time make alter or amend the Rules and Regulations with regard to the administration and maintenance of educational and allied institutions under the Trust.
- The Board of Trustees shall appoint two Trustees as Internal Auditors for a period of three years, to check the accounts of the Trust and report to the Board of Trustees on defects or irregularities, if any noticed by them. The Board of Trustees shall also appoint an Auditor or Auditors, not below the rank of a Chartered Accountant, to audit the accounts of the Trust. The office-bearers of the Trust shall make available such records and accounts and furnish such explanations thereon, as may be called for by the Auditors.
- The financial and accounting year of the Trust shall be from 1st April to 31st March.
- The office of the Trustees shall be honorary and they are not entitled to draw X any remuneration whatsoever for carrying out their duties.
- XI. a) Any trustee who becomes insolvent, lunatic or is convicted of any criminal offence involving moral turpitude shall not be entitled to continue as a Trustee and shall be removed from the Trust by a majority decision of the Board of Trustees.
- b) Any Trustee may retire on giving notice of one clear colendar month in writing, of his intention to do so.

in Book ...... Contains  XII. a) The Trustees are wholly indemnified against any expenses and losses incurred or suffered on any payment made by them in the administration of the trust and such expenses, losses and payment shall be born by the Trust and none of the Trustees, shall in any manner be personally liable and responsible for the same.

b). The Trustees may reimburse themselves or pay and discharge out of the said Trust properties, all expanses incurred in or for the execution of the objects of the Trust, and in exercise of the powers vested in them.

XIII. a) All deed and other documents, petition and plaints to be executed by or on behalf of the Trust shall be done by the Chairman of the Trust and the Trust shall sue or be sued in the name of the Chairman of the Trust.

b) Whenever the Trustees feel that the Trust should be dissolved, they may do so by a resolution passed by not less than three fourth (3/4) of the total strength of the board in a meeting called for the purpose and hand over all the assets and liabilities to any institutions of similar aims and objects and decided by such majority of the Board of Trustees.

XIV. The founder Trustees have started a pre-primary school in 1999-2000 (L.K.G & U.K.G Classes) in the name 'Al-Ameen Central School, Karunagappally' with the above contributions.

IN WITNESS WHERE OF the founder Trustee No.1 has signed all the pages and

1. M. Mytheen Kunju

3. M. Mohammed Kunju

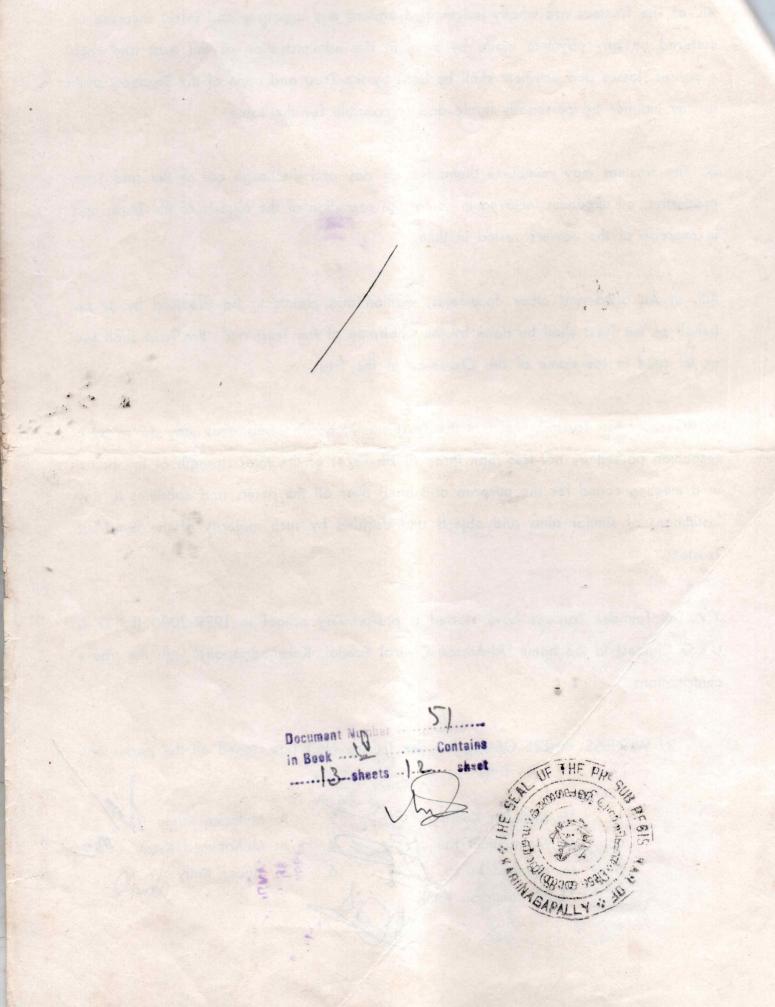
5. M. Hameed Kunju

7. Abdul Rahuman Kunju

A. Mytheen Kunju

A. Mohammed Kunju

M. Suber Kutty



the remaining founder trustees have signed on the first and last two pages of this trust deed on the day, the month and the year first above written to these presents at Karunagappally and wish to get it registered at Sub Registry Karunagappally.

#### Signed by

- 1. M. Mytheen Kunju
- 2. A. Mytheen Kunju
- 3. M. Mohammed Kunju
- 4. A. Mohammed Kunju
- 5. M. Hameed Kunju
- 6. M. Suber Kutty
- 7. Abdul Rahuman Kunju

In the presence of witnesses

1. A. UmmarKutty

Son of Alikunju

\*Cherukara Mekathil

Karunagappally.

2. A.Isahac Kutty

Chayakkarantyyathu House

Pada-North, Karunagappally.

This document is prepared by A Ummer Kutty

Licence No. QDA 431

This document is Printed

#### Corrections Nill

- 1. M. Mytheen Kunju
- 2. A. Mytheen Kunju
- 3. M. Mohammed Kunju
- 4. A. Mohammed Kunju
- 5. M. Hameed Kunju
- 6. M. Suber Kutty
- 7. Abdul Rahuman Kunju





